

## **Port Ahuriri School Operation and Use of the Swimming Pool**

### **Rationale:**

Port Ahuriri School is committed to providing a safe environment as far as practicable for our school community. The swimming pool enclosure must meet all legislative requirements, and the pool rules and common sense observed to minimise risk of accident or injury.

### **Scope:**

The primary purpose of the pool is to provide for physical education curriculum delivery.

The board complies with the Ministry of Education Health and Safety Code of Practice requiring Boards to have a pool policy and procedures detailing the use of the swimming pool.

Except where the pool and surroundings are made available to the public, the Board of Trustees are not directly responsible nor liable for any harm to pool users providing the pool and surrounds are safe as practicably possible outside of school hours.

Supervision and control of pool users outside of school hours is not the responsibility of the Board of Trustees. Users must comply with the Port Ahuriri School Swimming Pool Code of Practice.

### **Guidelines:**

The swimming pool shall be operated, managed and used in accordance with the:

- Health and Safety Code of Practice for State and State Integrated Schools (Section 32 Swimming Pools)
- accepted best practice methods in the operation and management of school swimming pools as set out from time to time by Water Safety New Zealand.

The provisions above include the relevant sections of the:

- Fencing of Swimming Pools Act 1987
- Building Act 1991 and Building Code
- Health and Safety in Employment Act 1992
- Hazardous Substances and New Organisms Act 1996
- Water Quality Standard NZS 5826:2010
- Water Safety Signs Standard NZS 8690:2010

The school will maintain and operate the pool to ensure that the required water quality and other operating standards are met for the period of the year and hours of the day required.

During any school session when the pool is in use, there will be at least one person designated as the swimming pool supervisor, who will supervise the pool at all times. The number of additional supervisors required will be determined by the number of swimmers

This policy and User Code shall be easily accessible to all users by being permanently displayed in the pool enclosure, and provided to all authorised users.

### ***After-hours use by other organisations and individuals***

The school may allow the pool to be used by other organisations and individuals, outside of normal school hours, subject to prior approval, and conditional on appropriate operational management regimes or arrangements being in place to ensure water quality and safety standards are maintained. This may consist of arrangements whereby the authorised user assists with monitoring and maintaining those standards.

After-hours users are required to take full responsibility for the safety and welfare of themselves and all persons accompanying them.

## Port Ahuriri School SWIMMING POOL USER CODE



The following conditions are designed to ensure the health and safety of swimmers. We ask that all users help to ensure they are met so that this special use of the pool can be continued.

- Users must comply with the **Port Ahuriri School Swimming Pool User Code**
- Access and use of the pool is for the **authorised key holder only**. Immediate family members may accompany the key holder
- The pool is only available for the period of use specified by the school in the newsletter
- Users must produce their key and identify themselves on request
- Trespassers may be prosecuted
  
- Pool hours are from **11.00 am to 7.00 pm daily**  
**EXCEPT – Pool Closed 24 Dec at 5.00pm Reopen 5 January 11.00 am to all swimmers**
  
- Children are not permitted in the swimming pool compound unless actively supervised by a person at least 18 years old
- Each out of school hours key holder group must have **one adult for each four children** (Afcare exempt)
- All school grounds and buildings are **SMOKE FREE** and **DOG FREE**
- The pool area is **ALCOHOL FREE**
- **No food or drink** is to be consumed inside the pool area
- **No music or BBQ's** are permitted
- Nobody is to swim while under the influence of alcohol or drugs
- No running, jumping or bombing in or around the pool
- Boogie boards, surf boards and/or kayaks are not permitted in the pool unless specifically authorised by the principal
- Users are to keep the **gate closed at all times**
- In the event of contamination of the pool by faecal matter or similar the pool must be immediately evacuated, and a pool monitor notified. Refer to contact list displayed on notice
- Please immediately report any malfunction, damage or lack of cleanliness to a monitor
- Please be respectful of our neighbours. **Parties are not permitted** in the pool area
- **If you are the last to leave, ensure the gate is securely locked.**

**THERE IS NO LIFEGUARD SERVICE AT THIS POOL. NEVER SWIM ALONE.**

**After-hours key-holders are responsible for the safety and welfare of all persons in their party.**

The pool key is issued to the key holder on the understanding that the Board of Trustees and school staff shall not be liable or responsible for any accident, loss, injury or death arising from the use of the swimming pool, surrounding facilities or school grounds. The user, in accepting the key offer, indemnifies the School, Board of Trustees and staff of all claims, demands, costs and proceedings that might be made against them, arising out of, or in connection with the use of all school facilities, including the swimming pool.

I have read and undertake to abide by the conditions listed above.

I understand that any failure to abide by the conditions could result in the key being forfeited.

I undertake to return the key when asked to do so.

Pool Key Number: \_\_\_\_\_ \$50.00 per key (\$10.00 refundable on key return)

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Copy to be supplied to each pool user/key holder.

18 November 2015