

Procedures for Enrolment in the Montessori Class at Port Ahuriri School

Enrolment in the Montessori class

The class operates as a Montessori class within Port Ahuriri Primary School. All enrolments in the Montessori class are accepted under Ministry of Education guidelines and at the discretion of the Principal.

Prior to Starting in the Class

The School and Hawkes Bay Montessori Education Trust (HBMET) require the following:

- Port Ahuriri School enrolment form, copy of Birth Certificate or Passport, and immunisation certificate.
- The HBMET application form needs to be completed and returned with the school enrolment documentation.

The HBMET requests the following:

- A one off enrolment donation of \$500 is requested. This is made payable to the HBMET.
- A Term by term donation is requested by the HBMET. Invoices will be supplied.

General Information

- Enrolment of all children into the class is at the discretion of the Principal. The school will keep the enrolment officer of HBMET informed of all new enrolments and/or enquiries.
- The School undertakes to make every effort to accommodate siblings in the class.
- Enrolments to the class from children already established in the Montessori system wishing to transfer from overseas or elsewhere in New Zealand are welcome. Every effort will be made to accommodate them into the class.

Special Needs Children

The Principal must be informed at the time of enrolment of any special needs your child may have. This is to ensure that the School is able to cater for the requirements of those children, the needs of all the Montessori class and children in the wider school.

Entry Into The Montessori Class

Preferred Qualities For Class Entry:

- Montessori preschool experience of at least two years
- Montessori pre-schooling up until entry to school
- Children who are turning six years of age in their enrolment year
- Parental commitment to Montessori philosophy

The Montessori class comes under the school enrolment scheme. Children are selected for the Montessori class based on the same criteria as per the school ballot system.

Donations

By the nature of the Montessori class there are extra costs incurred to provide this educational opportunity. The donations cover the costs of; a dedicated teacher aide, class materials, class trips, individual student stationary beyond the initial starter pack.

An initial non-refundable, tax deductible donation of \$500 is requested before the end of the term prior to the child starting. A continuing donation of \$500 per term is requested. A discount of \$50 applies if the donation is made to the HBMET by the end of the first week of each term.

This donation includes each family's Montessori Association of NZ (MANZ) subscription.

Our class is a member of the Montessori Association of New Zealand (MANZ). The annual membership is paid by the HBMET. MANZ undertakes a number of important functions and duties on behalf of all its members which include:

- Promotion of high standards of Montessori education
- Liaison with government and other agencies on behalf of members
- Provision of resources and information for parents and member schools on all aspects of Montessori education
- Assisting schools with recruitment of teachers
- Provision of teacher training through the MANZ Teachers Division
- Publishing a quarterly newsletter “Montessori Voices” which each member family receives
- Facilitating professional development for teaching and ancillary staff

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